

Mobil Producing Nigeria Unlimited

An ExxonMobil Subsidiary

Operator of the NNPC/MPN Joint Venture

Tender Opportunity: Provision of IT Support Services for Nigeria Operations

NipeX Tender Number: 0400242

(1) Introduction

Mobil Producing Nigeria Unlimited (MPN), Operator of NNPC/MPN Joint Ventures plans to engage the services of two (2) competent and qualified firms to provide IT Support Services for NNPC/MPN Joint Venture (JV) acreage at her locations in Lagos, Eket/ QIT and all other operating locations, for an anticipated contract term of three (3) years with a one (1) year optional renewal period.

(2) Scope of Work

The scope of work includes, but is not limited to the provision of IT Support Services for Nigeria Operations, associated tools and highly qualified specialist personnel.

Interested companies must be able to provide the following services:

- Provision of facility and telecommunications services
- PC Workstation support
- Helpdesk support
- IT Hardware Asset Management
- Servers and PC Peripheral, including Software Support Services, among others
- IT Project Engineers / Managers
- IT Administrative / Accounting services
- Contractor shall perform all specified works or services in a professional manner and in accordance with Company Safety Health Environmental and Security (SHES) regulations
- The Contractor shall provide all necessary safety PPE, tools and equipment for his/her personnel. All such clothing and equipment shall be of good quality and fit for intended purpose. Long sleeve coveralls and safety shoes are mandatory

(3) Mandatory Requirements

(A) To be eligible for this tender exercise, interested contractors are required to be prequalified in the 31108: User Support/ Help Desk category in NipeX Joint Qualification Scheme (NJQS) database. All successfully prequalified suppliers in this category will receive Invitation to Technical Tender (ITT).

(B) To determine if you are prequalified and view the product/service category you are listed for; Open www.nipexng.com and access NJQS with your log-in details, click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.

(C) If you are not listed in a product/service category you are registered with DPR to do business, contact NipeX office at 30 Oyinkan Abayomi Street, Ikoyi, Lagos with your DPR certificate as evidence for verification and necessary update.

(D) To initiate the JQS prequalification process, access www.nipexng.com to download an application form, make necessary payments and contact NipeX office for further action.

(4) Nigerian Content

Company is committed to the development of the Nigerian Oil and Gas business in compliance with the Nigerian Oil and Gas Industry Content Development Act 2010 (NOGICD Act) enacted by the Federal Government of Nigeria in April 2010.

As from the commencement of this Act, the minimum Nigerian Content in any project, service or product specification to be executed in the Nigerian Oil and Gas Industry shall be consistent with the level set in the Schedule to the Act and any other targets as may be directed by the Nigerian Content Development and Monitoring Board (NCDMB).

MPNU requires their Contractors to comply with the Act, its attached Schedule and any applicable regulation developed by the NCDMB.

Nigerian Content (NC) in the Nigerian oil and gas industry is defined as: "The quantum of composite value added to or created in the Nigerian economy by a systematic development of capacity and capabilities through the deliberate utilization of Nigerian human, material resources and services in the Nigerian oil and gas industry."

“Nigerian company” is a company registered in Nigeria in accordance with the provisions of Companies and Allied Matters Act with not less than 51% equity shares by Nigerians.

Tenderers shall consider Nigerian content as an important element of their overall project development and management philosophy for project execution.

As part of their technical tender submissions, Tenderers shall:

(a) Provide a description of its committed infrastructure (asset, equipment, technical office, and administrative space, storage, workshop, assembly area, repair, and maintenance, testing, laboratory, etc.) in Nigeria (offices, equipment etc.) to support this contract, evidence that a minimum of 50% of all equipment deployed to work by multinational and international companies are owned by the Nigerian subsidiary.

(b) Demonstrate that its entity is a Nigerian registered company, defined as a company registered in Nigeria in accordance with the provision of Company and Allied Matters Act. Provide details of its Ownership Structure. Submit certified true copies of CAC form (C02 and C07) including Memorandum and Article of Association. For Nigerian company in alliance with a foreign company or multinational, submit evidence of binding agreement of the alliance duly signed by the CEO's of both parties.

(c) Submit a plan on how it intends to give first consideration to goods and services provided from within Nigeria, to meet the NC targets of 85% Spend, 45% Spend, 50% Spend, 50% Spend, 60% Spend and 60% Spend on Network Installation/Support Services, Software Development and Support Services, Hardware Installation Support Services, Operating System Installation/Support, User Support/Helpdesk Services, and Telecommunication Installation/Support services respectively in line with the requirements of the Act.

(d) Demonstrate key Management positions that are Nigerian Nationals and the percentage of the Company total workforce (direct and in-direct employees) that are Nigerians

(e) Submit a plan on how it intends to provide Human Capacity Development and Personnel Training

(f) Provide evidence of application for Nigerian Content Equipment Certificate (NCEC) issued by Nigerian Content Development and Monitoring Board (in respect of any components, spares, equipment, systems and packages to be used on the project

(5) Close Date

Only tenderers who are registered with NJQS Product category 31108: User Support/ Help Desk as at **Monday, 10th August, 2015** being the advert close date shall be invited to submit Technical Bids.

(6) Additional Information

(A) Interested suppliers must be prequalified for this product/service category in NJQS.

(B) Full tendering procedure will be provided only to contractors that have been successfully prequalified in NJQS.

(C) This advertisement shall neither be construed as an Invitation to Tender (ITT) nor a commitment on the part of MPN to award a contract to any supplier and/or associated companies, sub-contractors or agents.

(D) This advertisement shall not entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from MPN and/or its partners by virtue of such companies having been prequalified in NJQS.

(E) All costs incurred in registering and prequalifying for this and other product/service categories in NJQS shall be borne solely by suppliers.

(F) Suppliers that are prequalified for this product/service category in NJQS must ensure that the name and contact details (physical address, email address and telephone number) of their company and authorized/responsible personnel is up-to-date in their company profile in the NJQS database.

(G) MPN shall communicate only with the authorized/responsible personnel of prequalified companies and not through unauthorized individuals or agents.

Please visit the NipeX Portal at www.nipexng.com for this Advert and other information
Mobil House, Lekki Expressway, Victoria Island, P.M.B. 12054, Lagos